

**VILLAGE OF KINGSTON  
REGULAR VILLAGE BOARD MEETING MINUTES  
*September 18, 2017* UNOFFICIAL UNTIL APPROVED  
\_\_\_ AS WRITTEN OR \_\_\_ AS AMENDED BY THE VILLAGE  
BOARD ON *October 16, 2017*.**

**MEETING CALL:**

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Pro Tem John Lynch, Monday, *September 18, 2017* in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

**ROLL CALL:**

Upon roll call by President Pro Tem John Lynch, the following were in attendance:

Present: 4, President Tem John Lynch and Trustees Fischer, Hengels, and Van Buren.  
Absent: 3, President Baenziger, Trustees Altmaier and Jennings.

Also in attendance was Jeff Walters and Justin Kamp from the Village Public Works Department, Chief Taft, Village Attorney Kevin Buick and Village Engineer Kevin Berry.

**AGENDA ADDITIONS OR CORRECTIONS:**

Nothing at this time.

**OMNIBUS AGENDA:**

Motion by Trustee Hengels, seconded by Trustee Fischer to approve the Omnibus Agenda.

ROLL CALL VOTE:

Ayes: 3, Trustees Hengels, Lynch and Van Buren.

Nays: 1, Trustee Fischer.

Absent: 2, Trustees Altmaier and Jennings.

Motion carried.

TREASURER REPORT: Approved

WARRANTS: Approved

MINUTES: *August 21, 2017* Approved

Motion carried.

**CITIZENS COMMENTS:**

None at this time.

**UNFINISHED BUSINESS:**

Property Maintenance                      Nothing new to report.

Infrastructure Study of Road, Water and Sewer Mains.                      Nothing new to report.

Floormart                                      Nothing new to report.

Chapter 74, Article VII. Abandoned and Inoperable Vehicles.                      Trustee Hengels advised the Board that he would have the the necessary verbiage ready for a first reading at the second meeting in October.

Kingston Elementary School                      Chief Taft stated that currently people are parking on School Street. The Board recommended that a letter be sent on behalf of the Board as well as putting up additional signs.

108 S. Main Street                      Attorney Buick informed the Board that all the necessary information has been turned over to ICCI in regards to the Zoning Text Amendment requested on this property.

DeKalb County Community Foundation Grant                      Nothing new to report.

Genoa Sewer Agreement                      Trustees Fischer, Lynch and Village Engineer, Kevin Berry attended a meeting with Mr. Miserelli on September 14, 2017 to discuss the future Sewer contract, expansion and future P.E.

Committee Worksheets                      Trustees Hengels and Van Buren requested input from the Board on the sample worksheets for future performance appraisals for the Village Employees. Mutual consensus from the Board was to proceed. Trustee Hengels and Van Buren will complete the appraisal forms.

**UNFINISHED BUSINESS CONTINUED:**

Village of Kingston's  
Burn Ordinance

Trustee Fischer stated that the Village's current ordinance needs to be updated to ensure the Kingston Police Department has the ability to issue Ordinance Tickets if need be. Trustee Hengels would like Section 30-3 of the draft changed to include garden waste. Attorney Buick advised that precautions need to be taken to ensure that there will be no conflicts with the "International Fire Code" in the final ordinance.

Deer Run Subdivision  
Drain Tiles

Mr. Kamp informed the Board that a resident in Deer Run Sub-Division had contacted the Village in regards to broken field tiles in his yard. The tiles in question are in a drainage swale and creating holes in the residents yard. Mr. Kamp will contact the Village Engineer.

Code Enforcement Hours

Trustee Lynch and Chief Taft will research further what will be needed for code enforcement.

Police Department  
Portable Radar Sign

Speed trailer options and vendors were discussed.

Ordinance No. 2017-10

An Ordinance to enter into a contract with the Illinois Municipal League pursuant to the provisions of the 1970 Illinois Constitution Article VII, Section 10, entitled "Intergovernmental Cooperation" and the powers contained in Chapter 5, Act 220 of the Illinois Compiled Statutes 2000, entitled "Intergovernmental Cooperation Act."

Motion by Trustee Fischer, seconded by Lynch to pass Ordinance 2017-10.

ROLL CALL VOTE:

Ayes: Trustees Fischer, Hengels, Jennings, Lynch and Van Buren.

Nays: 0.

Absent: 1, Trustee Altmaier.

Motion carried.

**NEW BUSINESS:**

HRGreen Invoice

Motion by Trustee Hengels, seconded by Trustee Jennings to approve for payment HRGreen invoice number 113653 dated August 25, 2017 in the amount of \$5,055.50 for Professional Services from July 15, 2017 to August 18, 2017.

ROLL CALL VOTE:

Ayes: 5, Trustees Fischer, Hengels, Jennings, Lynch, Van Buren.

Nays: 0.

Absent: 1, Trustee Altmaier.

Motion carried.

Roger E. Wooten Invoice

Motion by Trustee Hengels, seconded by Trustee Fischer to approve for payment invoice number 2346 dated August 31, 2017 in the amount of \$4,650.00 for the 2017 Audit - Illinois Reporting.

ROLL CALL VOTE:

Ayes: 5, Trustees Fischer, Hengels, Jennings, Lynch and Van Buren.

Nays: 0.

Absent: 1, Trustee Altmaier.

Motion carried.

Imaging of the Kingston Sewer Lines.

The Board discussed the \$7,500.00 estimate received from CamVac for imaging from the Thurlby Lift Station to the Genoa Lift Station approximately 5,000 feet.. Currently the Board would like to hold off on imaging the sewer lines until all calibration is complete at the Well House. Two existing manholes will have to excavated on the Drendal property.

**COMMENTS:**

**ADJOURNMENT:**

Trustee Hengels motion, seconded by Trustee Fischer to adjourn the meeting at 7:55p.m.

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Angie Lauderdale, Village Clerk

