

**VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
September 15, 2014 UNOFFICIAL UNTIL APPROVED
 X AS WRITTEN OR AS AMENDED BY THE VILLAGE
BOARD ON October 20, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by Village Trustee Bob Ruehl Monday, September 15, 2014 in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by Trustee Ruehl, the following were in attendance:

Present: 4, Trustees, Jennifer Bankson, Joe Hengels, John Lynch and Bob Ruehl.

Absent: 3, President John Munro and Trustees Jim Baenziger and Jack Fischer.

Also in attendance was Kingston Public Works Director, Justin Kamp and Village Police Chief Gerald Taft.

AGENDA ADDITIONS OR CORRECTIONS:

OMNIBUS AGENDA:

Motion by Trustee Bankson, seconded by Trustee Hengels to approve the Omnibus Agenda.

ROLL CALL VOTE:

Ayes: 4, Trustees Bankson, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 2, Trustees Baenziger and Ruehl.

TREASURER REPORT: Approved

WARRANTS: Approved

MINUTES: August 18, 2014

CITIZENS COMMENTS:

No comments.

UNFINISHED BUSINESS:

City of Genoa
(Wastewater)

Trustee Fischer has stepped down from this committee. A new representative from the Board needs to accept this task.

Flooding

Trustee Lynch stated that the Village is still waiting for the results of the topographical survey.

Sidewalks
(Safe Routes
to School)

Clerk Lauderdale stated that a decision should be made late summer or early fall.

Property
Maintenance

Trustee Hengels stated he had Village Inspectors, ICCI conduct a "sweep inspection" of the entire Village targeting violations to Section 74-149 of the Kingston Municipal Code. Letters were sent out via regular mail as well as certified. Compliance date is September 24, 2014. Any non-compliance after that date will be sent to Village Attorney Kevin Buicks Office.
Trustee Hengels did inform the Board that 312 Windhaven has picked up a permit for the new asphalt.

Chief Taft has addressed the issues on Ash Avenue.

Administrative
Adjudication

Trustee Lynch is currently reviewing the Village Ordinances. Trustee Hengels asked Trustee Lynch for a time frame for this to be implemented, Trustee Lynch is looking at January 1, 2015.

Communication
2014 Cost Sharing Plan
(Dispatching Fees)

Chief Taft will have more information after the Law and Justice Committee meeting, being held this evening.

Public Works
Building

Trustee Lynch requested that Public Works Director Justin Kamp meet with Village Engineer Kevin Berry to discuss what would need to be resurfaced for use of this facility.

Village of Kingston
Employee Procedure
Manual (Revisions)

No action taken by the Board.

Seasonal Employees
Hiring Practice

No action taken by the Board.

Village of Kingston
Employee Job
Descriptions

The Board of Trustees discussed how this task should be accomplished and felt that assigning each department to one Trustee would be the best option. The Office will be handled by Trustee Bankson, the Police Department will be handled by Trustee Lynch and Public Works by Trustee Hengels.

Nixle
(Mass communication
system for resident
alerts)

The Board of Trustees received additional information on the Nixle product for their review. Trustee Lynch wanted to verify that there is no charge to the residents for using this service. Clerk Lauderdale will research and report back to the Board.

NEW BUSINESS:

Verizon Cell Tower

Verizon is currently looking to put up an additional Cell Tower and needs consensus from the Board to explore this. The Board is in agreement, but Village Inspectors ICCI would need to be contacted to make sure this would be possible. Trustee Lynch also wanted information on how long the lease would be. The Board should have an answer by the first Board meeting in October.

COMMENTS:

Public Works Director Justin Kamp addressed the Board as to the possibility of purchasing a new skid loader for the Village. Trustees requested more information along with dollar amounts for this purchase. Justin will obtain the information and report back to the Board.

ADJOURNMENT

Trustee Hengels motion, seconded by Trustee Bankson to adjourn the meeting at 7:27 p.m.

Angie Lauderdale, Village Clerk

