

**VILLAGE OF KINGSTON  
REGULAR VILLAGE BOARD MEETING MINUTES  
October 20, 2014 UNOFFICIAL UNTIL APPROVED  
X AS WRITTEN OR \_\_\_ AS AMENDED BY THE VILLAGE  
BOARD ON November 17, 2014.**

**MEETING CALL:**

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Pro Tem Jim Baenziger Monday, October 20, 2014 in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

**ROLL CALL:**

Upon roll call by President Pro Tem Baenziger, the following were in attendance:

Present: 5, Trustees, Jennifer Bankson, Jim Baenzier, Jack Fischer, Joe Hengels, and John Lynch

Absent: 2, President John Munro and Trustee Bob Ruehl.

Also in attendance was Kingston Public Works Director Justin Kamp and Village Police Chief Gerald Taft.

**AGENDA ADDITIONS OR CORRECTIONS:**

**OMNIBUS AGENDA:**

Motion by Trustee Bankson, seconded by Trustee Hengels to approve the Omnibus Agenda.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 1, Trustee Ruehl.

TREASURER REPORT: Approved

WARRANTS: Approved

MINUTES: September 15, 2014

CITIZENS COMMENTS:

No comments.

UNFINISHED BUSINESS:

City of Genoa (Wastewater)	Nothing new to report.
Flooding	Nothing new to report.
Sidewalks (Safe Routes to School)	Nothing new to report.
Property Maintenance	Trustee Hengels stated he will have a report at the November 17, 2014 Board meeting. Trustee Bankson inquired about the violation letters and if they had been sent to the Village. Clerk Lauderdale stated that they had not as of today. Trustee Hengels, Zoning Chairman, will contact ICCI.
Administrative Adjudication	Trustee Lynch will be sending a draft of this process for Village Attorney Kevin Buick to review and make adjustments as needed. The target date to implement this process is January 1, 2015.
Communication 2014 Cost Sharing Plan (Dispatching Fees)	Chief Taft will be meeting with the Northern Illinois University Police Department along with various surrounding towns to discuss dispatching for the Village of Kingston. Due to increasing cost by DeKalb County for their dispatching service all options need to be considered.

Public Works  
Building

The Board is discussing the possibility of purchasing the property that is currently the Kingston Township Building at 301 E. Railroad. Trustee Bankson will check other properties for comparable market value and Trustee Baenziger will speak with Kingston Township.

Village resident Jeff Johnson again discussed the possibility of a new building being built in his current industrial park.

Village of Kingston  
Employee Procedure  
Manual (Revisions)

The Trustees discussed sick days, lunches and Village apparel for the employees. Trustees Baenziger, Bankson, Lynch and Fischer agreed the sick days should remain as they are, Trustee Hengels opposed this. All Trustees agreed on unpaid lunch hours and Village apparel to be purchased by the Village for the employees. The Trustees will wait until the November 3, 2014 Board Meeting before any action is taken.

Seasonal Employees  
Hiring Practice

Clerk Lauderdale informed the Board that an ad was placed in the Midweek, DeKalb Daily Chronicle and the Valley Free Press to run for 1 week at a cost of \$661.65 for this seasons snowplow drivers. The information was also put on Monster, the Village website and the Village's Facebook page. To date the Village has received 7 employment applications. Public Works Director Justin Kamp stated he had reviewed what has been received so far. Justin requested from the Board direction on pursuing the qualified candidates. Justin was directed to forward to the Board his choice in candidates, preferably ones that are in close proximity to the Village.

Public Works Director Justin Kamp advised the Board that the snowplow drivers would need access the Public Works building, the Village and the Village gas cards.

Village of Kingston  
Employee Job  
Descriptions

Nothing new to report.

Nixle  
(Mass communication  
system for resident  
alerts)

Nothing new to report.

Verizon Cell Tower

Trustee Hengels went over the clarification received from the Village Inspectors ICCI. Due to the Village's current code being outdated a new up to date one will have to be addressed.

Trustee Lynch will be meeting with representatives from Verizon to look at Lot #3 on Railroad St. that is currently owned by the Village.

NEW BUSINESS:

Jacek Helenowski

Mr. Helenowski is currently working on the wind turbine that is located on the corner of Annie Glidden and Route 72. Mr. Helenowski gave the Board an update as to his progress as of today. Currently he is working with the Department of Defense and Senator Mark Kirk to secure a contract producing the turbines for the Department of Defense. The turbines would reduce the need for American troops to be transporting diesel fuel for generators which is currently costing the American taxpayers \$430.00 a gallon in Afghanistan as well as saving American lives. Mr. Helenowski will update the Board on any future progress.

Salary Increase for  
Full-time Officer

Chief Taft informed the Trustees that after completion of training our new full-time officer was to receive an increase. Chief Taft stated that he would like to increase that rate by \$2.50 an hour and funds are available within his budget. The Board was in full agreement.

Motion by Trustee Hengels, seconded by Trustee Fischer to increase Police Officer Ryan Baxa's hourly rate of pay \$2.50 effective November 1, 2014.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Hengels and Lynch.

Nays: 0.

Absent: 1, Trustee Ruehl.

Motion carried.

COMMENTS:

ADJOURNMENT

Trustee Hengels motion, seconded by Trustee Fischer to adjourn the meeting at 7:49 p.m.

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Angie Lauderdale, Village Clerk