

**VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
November 3, 2014 UNOFFICIAL UNTIL APPROVED
X AS WRITTEN OR ___ AS AMENDED BY THE VILLAGE BOARD
ON December 1, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Pro Tem Jim Baenziger Monday, in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President Pro Tem Jim Baenziger, the following were in attendance:

Present: 5, Trustees, Jim Baenziger, Jennifer Bankson, Jack Fischer, Joe Hengels and Bob Ruehl.

Absent: 1, Trustee John Lynch.

Also in attendance was Police Chief Gerald Taft, Public Works Director Justin Kamp, Village Engineer Kevin Berry, with HRGreen INC., Village Attorney Kevin Buick, with the firm Foster & Buick Group LLC.

MINUTES:

Motion by Trustee Fischer, seconded by Trustee Hengels to approve the October 6, 2014 minutes as amended.

ROLL CALL VOTE:

Ayes: 4, Trustees Baenziger, Bankson, Fischer, and Hengels.

Nays: 0.

Absent: 1, Trustee Lynch.

Abstain: 1, Trustee Ruehl.

COMMENTS:

Trustee Ruehl informed the Village residents that due to the ongoing open investigation with the Village of Kingston no details will be discussed. Trustee Ruehl encouraged the attending residents to ask questions, and the Board would answer what they could.

AGENDA ADDITIONS OR CORRECTIONS:

CITIZENS COMMENTS:

VILLAGE OFFICERS REPORT:

Police Department Nothing new to report.

Attorney Village Attorney Kevin Buick informed the Board that Rules of Procedure need to be established for the Village of Kingston, this would impact Board meetings and all committee meetings. This will be added to the November 17, 2014 agenda.

Public Works Public Works Director Justin Kamp advised the Board he had made his decision on who would be hired for this years' snow removal. Trustee Hengels requested the Board review all of the applications.

Village Engineer PE flows were at 55,600.

Village Clerk Nothing new to report.

UNFINISHED BUSINESS:

City of Genoa
(Wastewater) Trustee Ruehl will contact the City of Genoa to continue discussing the Village of Kingston's partnership options with the possible wastewater expansion.

Trustee Fischer would like to be placed back on the Sewer committee and work with Trustee Ruehl on this issue.

Flooding Nothing new to report.

Sidewalks
(Safe Routes
to School) Nothing new to report.

Property
Maintenance Trustee Hengels advised the Trustees that currently 5 properties are currently with Attorney Buick's office.

Administrative Adjudication	Attorney Buick provided the Board with a first draft for their review. The Board was encouraged to read through the draft and make any necessary changes as need be, to ensure a proper fit for the Village of Kingston.
Nixle Connect	The Board discussed what is currently in place to notify residents of emergencies, all trustees agreed that a mass communication system would be very beneficial.
Communication 2014 Cost Sharing Plan	Police Chief Taft will be meeting with Northern Illinois University on November 7, 2014 to discuss further options for dispatching for the Village of Kingston.
Kingston Township Building	Nothing new to report.
Village of Kingston Procedure Manual Revisions	The Board agreed that sick days would remain for the Village employees. The Village will provide shirts with the Village logo to the employees. The Trustees defined long term illness as more than 1 week. Trustee Ruehl will make the necessary changes to the manual.
Seasonal Employees Hiring Practices	Procedures for hiring seasonal employees will be added to the Village of Kingston Employee Manual.
Village of Kingston Employee Job Descriptions	No action taken by the Board at this time.
Verizon Cell Tower	Trustee Ruehl reviewed the communication that was received from the Village inspectors, ICCI with the trustees. Village inspectors will re-write the ordinance and forward to the Board for their approval. Attorney Buick will review the Verizon lease.

NEW BUSINESS:

Public Works Building Lease	Village Attorney Kevin Buick and Trustee Ruehl would like more time to review the lease. Property ownership needs to be verified as well.
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2014 Tax Levy
(Taxes collected in 2015)

This was a first reading.

ADJOURNMENT:

Trustee Fischer motion, seconded by Trustee Hengels to adjourn the meeting at 8:07 p.m.

Angie Lauderdale, Village Clerk