

**VILLAGE OF KINGSTON  
REGULAR VILLAGE BOARD MEETING MINUTES  
May 5, 2014 UNOFFICIAL UNTIL APPROVED  
X AS WRITTEN OR \_\_\_ AS AMENDED BY THE VILLAGE BOARD  
ON June 2, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Pro Tem Jim Baenziger Monday, in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President Pro Tem Jim Baenziger, the following were in attendance:

Present: Trustees, Jennifer Bankson, Jim Baenziger, Jack Fischer, Joe Hengels, John Lynch and Bob Ruehl Jr.

Absent: 1, President John Munro.

Also in attendance were Police Chief Gerald Taft, Village Engineer Kevin Berry, with HRGreen INC., Village Attorney Kevin Buick, with the firm Foster & Buick Group LLC and Public Works Director Justin Kamp.

MINUTES:

Motion by Trustee Bankson, seconded by Trustee Fischer to approve the May 5, 2014 minutes.

ROLL CALL VOTE:

Ayes: 4, Trustees Baenziger, Bankson, Fischer, and Lynch.

Nays: 2, Trustee Hengels and Ruehl.

Absent: 1, President Munro.

AGENDA ADDITIONS OR CORRECTIONS:

Trustee Fischer requested that term limits be added to new business.

CITIZENS COMMENTS:

VILLAGE OFFICERS REPORT:

Police Department	Chief Taft stated that Officer Baxa is doing well in training.
Attorney	Nothing new to report.
Public Works	Nothing new to report.
Village Engineer	Village Engineer Kevin Berry reported that additional parking on School Street could be any option to relieve the congestion at Kingston Elementary School. Engineer Berry stated that currently there is a 66 foot right of way that could be utilized for approximately 25 parking spaces with an estimated cost of \$45,000.00  Police Chief Taft and Clerk Lauderdale discussed the possibility of the Safe Routes To School Grant.
Village Clerk	Clerk Lauderdale informed the Village Board that the new Fuel Card Agreements have been signed and are currently being signed off on by the Finance Chair.

UNFINISHED BUSINESS:

City of Genoa (Wastewater)	Nothing new to report.
Flooding	Clerk Lauderdale stated that the Department of Natural Resources, Office of Water Resources will be out conducting a flood damage study during the month of May.
Sidewalks (Safe Routes to School)	Nothing new to report.
Property Maintenance	Nothing new to report.
Administrative Adjudication	Village Attorney Kevin Buick stated before the Village Board moves forward on this he would like to see a

proposed fee agreement as well as specification of ordinances.

Kocoa Landscaping

Trustee Fischer will contact Ben Spence for the Insurance Certificate.

Communication 2014  
Cost Sharing Plan

Chief Taft stated he had received a letter from the DeKalb County Sheriff that dispatching fees will be re-addressed.

Ordinance 2014-02

The Village of Kingston would like to amend Chapter 10 Alcoholic Beverages, Article 1 In General, Division 2 Permitted Hours of Sale of the Kingston Municipal Code. This is a first reading.

Trustee Fischer proposed the new hours to be Monday-Thursday 6:00 a.m. to 11:00 p.m., Friday and Saturday 6:00 a.m. to 1:00 a.m. and Sunday 10:00 a.m. to 10:00 p.m.

Local business owner Eric Rich addressed the Village Board with his concerns for the proposed new hours. Mr. Rich discussed gaming revenue and sales tax monies that are being brought in during the current hours of operation. Mr. Rich stated that changing the Monday - Thursday hours would impact his business. The Board discussed surrounding area hours of operation. Trustee Ruehl voiced concern for having later hours of operation than surrounding communities and the negative impact that it could have on the Village.

Trustee Fischer stated that a copy of the ordinance would be sent to Mr. Sipes and the Board would take no action until Mr. Sipes had a chance to voice his concerns.

Kingston Township  
Building

Trustee Fischer will see if Bill Cleveland from Kingston Township would be available to attend the May 19th Board meeting.

Trustee Baenziger stated that he has not been given a firm price. The Board discussed what would need to be done in regards to surfacing, maintenance, etc.

Village of Kingston  
Procedure Manual  
Revisions

Trustee Fischer would like to hold off on this policy.

Village Employee  
Vacation Request Form

Motion by Trustee Ruehl, seconded by Trustee Bankson to approve as amended the Village of Kingston Vacation Request

Form as amended.  
ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Rueh.

Nays: 0.

Absent: 1, President Munro.

Motion carried.

Village of Kingston  
Purchasing and Procurement Policy

Trustee Ruehl stated that Section II G needs to be deleted as well as Section III C and D. Motion by Trustee Ruehl, seconded by Trustee Hengels to approve the Village of Kingston Purchasing and Procurement Policy as amended.

ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels Lynch and Ruehl.

Nays: 0.

Absent: 1, President Munro.

Motion carried.

Village of Kingston  
Employee Classifications

No vote needed by the Board.

NEW BUSINESS:

A.B.A.T.E. of Illinois

Motion by Trustee Ruehl, seconded by Trustee Fischer to make the month of May as Motorcycle Awareness Month.

ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 1, President Munro.

Motion carried.

Kingston Fest Donation

Motion by Trustee Ruehl, seconded by Trustee Lynch to authorize

expenditure of Village funds for a donation to Kingston Fest not to exceed \$800.00.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 1, President Munro

Abstain: 1, Trustee Fischer

Kingston Fest 5K Run

Trustee Ruehl and Village Attorney Kevin Buick would like the Illinois Municipal League contacted to see if an Insurance Certification is needed as well as waivers for the release of liability for the runners. Trustee Ruehl expressed concern for any clean-up that may be needed. No action taken by the Board at this time.

Lift Station 1

Public Works Director Justin Kamp would like to clean-up Lift Station 1 and the surrounding area. Village Attorney Kevin Buick stated that the bankruptcy is complete for Compton Cable. Justin will check with Charter Cable to see if anything at the lift station is being used by their company.

Presentation of Final Internal Control Investigation and Recommendation

Trustee Ruehl stated that the agreement terms to pay back Village funds has now expired, new internal controls and policies are now in place and it is his recommendation to proceed with an external investigation.

ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 1, President Munro

Motion carried.

Village of Kingston Employee Supervisor/ Conflict Resolution Training

Trustee Bankson motion, seconded by Trustee Fischer to approve the attendance of Village Employees and 1 Trustee to attend the Supervisor/ Conflict Resolution Training Course.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Hengels and Lynch.

Nays: 0.

Absent: 1, President Munro

Obstain: 1, Trustee Ruehl.

Term Limits

Trustee Fischer held a discussion with the Board as to possibly

changing term limits for the Village Trustees and Village President. Trustee Fischer will work with Village Attorney Kevin Buick to explore possibilities.

Trustee Ruehl motion, seconded by Trustee Fischer to adjourn to closed session under Subsection 29 of Section 2(c) to discuss internal auditors or external auditors and governmental audit committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 1, President Munro

Motion carried.

COMMENTS:

ADJOURNMENT:

Trustee Fischer motion, seconded by Trustee Hengels to adjourn the meeting at 8:15p.m.

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Angie Lauderdale, Village Clerk