

VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
***March 6, 2017* UNOFFICIAL UNTIL APPROVED**
X AS WRITTEN OR AS AMENDED BY THE VILLAGE BOARD
ON *April 3, 2017*.

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Jim Baenziger, Monday, *March 6, 2017* in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President Jim Baenziger, the following were in attendance:

Present: 5, President Jim Baenziger, Trustees Jack Fischer, Joe Hengels, Randy Jennings, and John Lynch.

Absent: 1, Trustee

Also in attendance was Police Chief Gerald Taft, Village Attorney Kevin Buick, Village Engineer Kevin Berry, Justin Kamp and Jeff Walters from the Public Works Department.

AGENDA ADDITIONS OR CORRECTIONS:

President Baenziger requested that "Board Vacancy" be moved to the first item on Old Business.

MINUTES:

Motion by Trustee Ruehl, seconded by Trustee Fischer to approve the *February 6, 2017* Minutes.

ROLL CALL VOTE:

Ayes: 4, Trustees Fischer, Hengels, Jennings, and Lynch.

Nays: 0.

Absent: 1, Trustee Ruehl

Motion carried.

CITIZENS COMMENTS:

None at this time.

VILLAGE OFFICERS REPORT:

Police Department

Chief Taft reported that he is currently working to make contact with residents that have property maintenance issues.

Attorney

Attorney Buick advised the Board that 108 S. Main had been sold. Due to the change in the zoning code, the property is non-compliant. Attorney Buick and Trustee Hengels have received correspondence from the Village Building Department on this matter. The Building Department would like direction from the Board on resolving this issue. Mutual consensus from the Board was to leave the Zoning Code as it is.

Public Works

Mr. Kamp informed the Board that an Occupancy permit had been issued for 822 Thurlby without notification to the Public Works Department to install a water meter.

Village Engineer

The 2016 Sewer Flow report showed a 15% increase in flows, possibly due to December through May having a substantial amount of rain. PE flows for February 2016 were 66,100. The current contract with the City of Genoa is due to expire in 2021. Trustee Fischer will be contacting Joe Miserelli with the City of Genoa to set up a meeting to continue discussions on the contract.

Engineer Berry discussed options for road repairs in the Village. Mutual consensus from the Board is to take 3 coring samples from Main St, Windhaven Subdivision, River Oaks Subdivision and Deer Run Subdivision. The approximate cost would be \$1300.00. Engineer Berry will obtain the bids.

Village Clerk

Clerk Lauderdale stated that the Village Treasurer is requesting a Finance Committee meeting to discuss the 2017-2018 Village of Kingston Budget. All of the Village of Kingston Ordinances have been updated on the Village website through 2017-02. Lot 5 in Johnson Industrial Park may have a new business, information regarding this was included in the packet. Clerk Lauderdale asked the Board for permission to cover Genoa's Adjudication court if the need should arise. Permission was granted.

Treasurer

Not in attendance.

UNFINISHED BUSINESS:

Village Board Vacancy

President Baenziger asked the Trustees for a motion to appoint Frank Altmaier to the position of Village Trustee.

Motion by Trustee Fischer, Seconded by Trustee Lynch to appoint Frank Altmaier to the position of Village Trustee.
ROLL CALL VOTE:

Ayes: 4, Trustees Fischer, Hengels, Jennings and Lynch.

Nays: 0.

Absent: 1, Trustee Ruehl.

Motion carried.

Clerk Lauderdale swore in Frank Altmaier as a new Village Trustee.

Property
Maintenance

Trustee Hengels advised the Board that he had spoke Barb Dettmer in regards to the property at 9329 Route 72. Clerk Lauderdale stated she had sent out the report received from Barb Dettmer to the property management company which she had been instructed to do so by the Board. The property management company had additional questions and Clerk Lauderdale via email informed Mrs. Dettmer.

Route 72 Box Culvert

Village Engineer Berry and Public Works Director Justin Kamp attended the pre-construction meeting in Ottawa on February 23, 2017 with the Illinois Department of Transportation. Charter Communications is the only utility company that has not completed necessary adjustments. Construction will begin in mid to late March and should be completed by the end of 2017. Costs for the Village will be \$61,300.00 plus an additional 15% for IDOT. Trustee Jennings strongly suggested that Public Works be involved when the excavating begins.

Kingston Municipal Code
in Chapter 86-192

Trustee Lynch continues to work on refining the verbiage for the current code. A public hearing need to be held for any and all changes that will be made.

Infrastructure Study for
Village of Kingston.

Engineer Berry requested from the Board, the level of the information and amount of detail they would like included in the study. Trustee Fischer will reach out to Derek Hiland with DeKalb County to see if the Village may have access to the County's GIS system.

Route 72 and Windhaven Drive
Drainage Issues.

Engineer Berry provided the Board with a cost to repair the drainage issues of \$101,000.00. The first 300ft of Windhaven entering the sub-division needs to be completely repaired. President Baenziger requested that Public Works do any scrapping necessary to improve the drainage. This repair will have to be budgeted for next year.

Village Hall Overhead Garage
Doors Repair.

The Village Hall garage doors are in need of being replaced. Sweet Home Chicago came in as the lowest bid. Do to the timing of the needed repair, budgeted funds are limited. The Trustees asked that the Village Treasurer check to see within the current budget, where funds may be available. Only one door may be able to be replaced within this fiscal year.

Chapter 74, Article VII Abandoned and Inoperable Vehicles, Section 74-261 of the Kingston Municipal Code.

To date Trustee Hengels has not been able to meet with Chief Taft for resolution on the verbiage needed.

Discussion of the Central States Cell Tower III, LLC lease.

Attorney Buick advised the Board that Trustee Lynch has negotiated a lease for a proposed cell tower that is in the best interest for the residents of the Village of Kingston. The Board discussed further revenue sharing, height considerations, and monthly rent. Mutual consensus of the Board was to have Attorney Buick request changes to height considerations and the Surety Bond.

Motion by Trustee Jennings, seconded by Trustee Fischer to execute as an option and enter into the lease agreement with Central States Tower III, LLC as amended.

ROLL CALL VOTE:

Ayes: 5, Trustees Altmaier, Fischer, Hengels, Jennings and Lynch.

Nays: 0.

Absent: 1, Trustee Ruehl.

Motion carried.

Box culvert at Route 72 and Spring St.

Trustee Lynch is currently waiting for a response back from the State of Illinois.

Police Department Replacement Vehicle

Chief Taft provided the Board with information regarding a used vehicle for the Police Department. Due to the timing of the need for a replacement vehicle in the fiscal budget year, funds will need to be researched and approval will be needed to move the necessary funds.

NEW BUSINESS:

Joe Ratliff and Stephanie Hill
(Traffic at Kingston Elementary School, beginning 2017-2018)

The Board discussed what options would be available to accommodate the traffic flow due to the closing of Davenport Elementary School in Genoa and increase of student population at Kingston Elementary School.

No action taken by the Board at this time.

NEW BUSINESS CONTINUED:

HRGreen Invoice No. 109970

Motion by Trustee Fischer, seconded by Trustee Jennings to approve for payment invoice number 109970 dated 2/15/17 in the amount of \$852.50 for general consultation services rendered from January 14, 2017 to February 10, 2017 by the Village Engineer.

ROLL CALL VOTE:

Ayes: 5, Trustees Altmaier, Fischer, Hengels, Jennings and Lynch.

Nays: 0.

Absent: 1, Trustee Ruehl.

Motion carried.

Floormart - Erection of a sign for a new business in Kingston.

President Baenziger stated that he had been approached by a new business owner in Kingston in regards to a sign for advertisement purposes. Due to current code restrictions, only one sign is allowed at this time. The Board discussed possible options available, and President Baenziger will contact the business owner.

COMMENTS:

None at this time.

ADJOURN TO CLOSED SESSION:

ADJOURNMENT:

Trustee Fischer motion, seconded by Trustee Hengels to adjourn the meeting at 9:11p.m.

Angie Lauderdale, Village Clerk