

**VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
June 2, 2014 UNOFFICIAL UNTIL APPROVED
X AS WRITTEN OR ___ AS AMENDED BY THE VILLAGE BOARD
ON July 7, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President John Munro Monday, in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President John Munro, the following were in attendance:

Present: Trustees, Jennifer Bankson, Jim Baenziger, Jack Fischer, John Lynch and Bob Ruehl Jr.

Absent: 1, Trustee Joe Hengels.

Also in attendance were Police Chief Gerald Taft, Village Engineer Kevin Berry, with HRGreen INC., Village Attorney Kevin Buick, with the firm Foster & Buick Group LLC and Public Works Director Justin Kamp.

MINUTES:

Motion by Trustee Bankson, seconded by Trustee Fischer to approve the May 5, 2014 minutes.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Lynch and Ruehl.

Nays: 0.

Absent: 1, Trustee Hengels.

AGENDA ADDITIONS OR CORRECTIONS:

Trustee Joe Hengels arrived at 7:02 p.m.

CITIZENS COMMENTS:

VILLAGE OFFICERS REPORT:

Police Department

Chief Taft stated that he had attended a Freedom of Information training class.

The Dodge Charger had repairs/maintenance completed in the month of May for a total of \$1,637.59

Attorney

Attorney Buick discussed ongoing ordinance violations and property maintenance issues at 125 S. Main. The Village has responded to a Freedom of Information request on this property.

Public Works

Public Works Director Justin Kamp advised the Village Board that currently the 4th Street Well has 2 leaks, and the Village will be running on the Windhaven well for the next couple of months until the repairs can be completed.

The Board also discussed with the Public Works Director the coverage that would be needed in his absence. The Board as a whole agreed that either Test or HR Green would need to be used to fill any gaps in coverage.

Village Engineer

No report at this time.

Village Clerk

Clerk Lauderdale informed the Village Board that the deadline for repairs at 301 S. Main has expired and would need direction from the Board on the next step. The Village Board agreed that a letter will need to be sent to the homeowner outlining what needs to be completed.

It had been brought to the attention of the Village that a culvert at Second and Main is filled with mud and needs to be cleared. Public Works will take care of this.

UNFINISHED BUSINESS:

City of Genoa
(Wastewater)

Village Engineer Kevin Berry looked for direction from the Board as to continuing to monitor flows, the Board agreed unless Engineer Berry observed any unusual spikes, it was no longer necessary.

Flooding	Nothing new to report.
Sidewalks (Safe Routes to School)	Nothing new to report.
Property Maintenance	Nothing new to report.
Administrative Adjudication	Village Attorney Kevin Buick has looked over the Fee Structure contract from Judge Eterno and recommends that section 4, page 3, in reference to Village Manager be changed to either Committee Chair or Village President. Trustee Lynch will have this change made.
Kacoa Landscaping	Trustee Fischer requested Ben Spence's cell phone number. He has been unable to contact Mr. Spence through the office number.
Communication 2014 Cost Sharing Plan	Chief Taft stated he had attended a meeting today with the surrounding area Police Chiefs and they will be putting together a strategy plan and approach the DeKalb County Board with other options.
Ordinance 2014-02	<p>The Village of Kingston would like to amend Chapter 10 Alcoholic Beverages, Article 1 In General, Division 2 Permitted Hours of Sale of the Kingston Municipal Code.</p> <p>Motion by Trustee Ruehl, seconded by Trustee Lynch to approve Ordinance 2014-02.</p> <p>ROLL CALL VOTE:</p> <p>Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Ruehl. Nays: 0. Absent: 0. Motion carried.</p>
Kingston Township Building	Trustee Fischer stated a appraisal has been completed. Trustee Baenziger will stop into the township and view the appraisal. Village Engineer Kevin Berry will put figures together for paving surfaces. Trustee Hengels will contact the Village Inspector Bill Dettmer for an inspection.

Village of Kingston
Procedure Manual
Revisions

Trustee Ruehl would like to hold off on this policy.

Kingston Fest 5K Run

Village Treasurer Taunya Fischer is still working on the insurance certificate.

Lift Station 1

Public Works Director Justin Kamp stated that power has been shut off. All abandoned property will be salvaged.

Kingston Township Park

Trustee Hengels worked with Village Inspector Bill Dettmer on waiving the permit fee for this project for the Eagle Scout. Mr. Dettmer will check the progress of the shelter for the Village.

NEW BUSINESS:

Motor Fuel Tax
Resolution 2014-02

Motion by Trustee Ruehl, seconded by Trustee Fischer to make the month of May as Motorcycle Awareness Month.

ROLL CALL VOTE:

Ayes: 6, Trustees Baenziger, Bankson, Fischer, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 0.

Motion carried.

Seasonal Employees
Hiring Practices

The Board discussed hiring of seasonal employees and the Village's current hiring practices. In the past the Village Mayor hired seasonal help, going forward the Board would like to use an application process with input from the Public Works Director.

The Board also discussed nepotism and would like to move away from this practice. No action taken by the Board at this time.

COMMENTS:

ADJOURNMENT:

Trustee Baenziger motion, seconded by Trustee Bankson to adjourn the meeting at 8:39 p.m.

Angie Lauderdale, Village Clerk