

**VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
July 21, 2014 UNOFFICIAL UNTIL APPROVED
X AS WRITTEN OR ___ AS AMENDED BY THE VILLAGE
BOARD ON August 18, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President John Munro Monday, July 21, 2014 in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President John Munro, the following were in attendance:

Present: 3, Trustees Joe Hengels, John Lynch and Bob Ruehl Jr.

Absent: 3, Trustees Jim Baenziger, Jennifer Bankson and Jack Fischer.

Also in attendance was Police Chief Gerald Taft and Roger Wooten with Ogorek & Associates.

Jack Fischer arrived at 7:01 p.m.

AGENDA ADDITIONS OR CORRECTIONS:

OMNIBUS AGENDA:

Motion by Trustee Ruehl, seconded by Trustee Hengels to approve the Omnibus Agenda.

ROLL CALL VOTE:

Ayes: 4, Trustees Fischer, Hengels, Lynch and Ruehl.

Nays: 0.

Absent: 2, Trustees Baenziger and Bankson

TREASURER REPORT: Approved

WARRANTS: Approved

MINUTES: June 16, 2014

CITIZENS COMMENTS:

No comments.

UNFINISHED BUSINESS:

| | |
|---|--|
| City of Genoa (Wastewater) | Nothing new to report. |
| Flooding | Nothing new to report. |
| Sidewalks (Safe Routes to School) | Nothing new to report. |
| Property Maintenance | Nothing new to report. |
| Administrative Adjudication | The Board discussed fees charged by the current attorney for the city of Genoa Administrative Adjudication process. Also discussed is the need for a part-time Code Enforcement Officer, fee structures and what types of Village Ordinances may be processed through Administrative Adjudication. |
| Kocoa Landscaping (Fireworks Display) | The insurance certificate has been received by the Village, a signed copy of the permit must be received by August 9,2014. Clerk Lauderdale will contact Mr. Spence to convey this information. |
| Communication 2014 Cost Sharing Plan (Dispatching Fees) | Nothing new to report. |
| Public Works Building | Trustee Lynch had questions on the estimate that had been received by HR Green INC in regards to the concrete removal and fine grading. Trustee Lynch will contact Village Engineer via email for clarification. |

Village of Kingston
Employee Procedure
Manual (Revisions)

No action taken by the Board.

Seasonal Employees
Hiring Practices

The Board discussed current hiring practices within the Village as well as what changes need to be made going forward. The Board will vote on these changes at the next Board meeting.

Community Service

At the discretion of the Illinois Municipal League, the Village of Kingston will not participate in any community service programs through the Village.

NEW BUSINESS:

Village of Kingston
Employee Job
Descriptions

No action taken by the Board, more time is needed for review.

Ogorek & Associates

Village Auditor Roger Wooten with Ogorek & Associates informed the Board the outcome of the current audit. Roger stated that substantial controls are now in place, and testing will be on going to make sure the controls are working.

COMMENTS:

Trustee Hengels requested permission from the Board to have the Village Inspector, Bill Dettmer with ICCI, look for ordinance violations throughout the Village. The Board granted this request.

ADJOURNMENT

Trustee Lynch motion, seconded by Trustee Hengels to adjourn the meeting at 7:49 p.m.

Angie Lauderdale, Village Clerk

