

**VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
JANUARY 20, 2014 UNOFFICIAL UNTIL APPROVED
X AS WRITTEN OR ___ AS AMENDED BY THE VILLAGE
BOARD ON FEBRUARY 17, 2014.**

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Pro Tem Jim Baenziger Monday, January 20, 2014 in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President Pro Tem Jim Baenziger, the following were in attendance:

Present: Trustees, Jim Baenziger, Jennifer Bankson, Jack Fischer, John Lynch and Bob Ruehl Jr.

Absent: 2, President John Munro and Trustee Hengels.

Also in attendance were Police Chief Gerald Taft, Village Engineer Kevin Berry, with HR Green INC., Village Attorney Kevin Buick, with the firm Foster & Buick Group LLC.

OMNIBUS AGENDA:

Trustee Ruehl requested that the December 16, 2013 minutes be removed.

Motion by Trustee Bankson, seconded by Trustee Fischer to approve the Omnibus agenda without the December 16, 2013 minutes.

ROLL CALL VOTE:

Ayes: 5, Trustees Bankson, Baenziger, Fischer, Lynch and Ruehl.

Nays: 0.

Absent: 1, Trustee Hengels.

Motion carried.

Treasurer Report: Approved

Warrants: Approved

Minutes: December 2, 2013

Motion by Trustee Baenziger, seconded by Trustee Bankson to approve the December 16, 2013 minutes.

ROLL CALL VOTE:

Ayes: 4, Trustees Bankson, Fischer, Lynch and Ruehl.

Nays: 1, Trustee Baenziger.

Absent: 1, Trustee Hengels.

Motion carried.

CITIZENS COMMENTS:

Kacoa Landscaping agenda item was moved up due to time constraints. Jill Bozek with Kacoa Landscaping, on behalf of Ben Spence, is requesting permission from the Village Board for a permit for a fireworks display for this summer to celebrate Kacoa Landscaping's 10 year anniversary. Chief Taft stated that Kirkland Fire Department would need to be notified as well as the Village Inspector, ICCI. Village Attorney Kevin Buick advised that the Public Safety Committee, Kacoa Landscaping underwriters as well as the Illinois Municipal League be contacted. After discussion among the Board members Trustee Baenziger suggested that Ben Spence be at the February 17, 2014 board meeting.

UNFINISHED BUSINESS:

City of Genoa
(Wastewater)

Jack Fischer stated that the population projection that will be used for Genoa is 12,974.

Village Engineer Kevin Berry commented that the average PE flows for last month were 50,200.

Flooding

Nothing new to report.

Sidewalks
(Safe Routes
to School)

Clerk Lauderdale advised the board that she had spoke with Curt Ward from Creston in regards to the grant process.

Clerk Lauderdale stated she will be adding additional sidewalks in the grant. Chief Taft commented that a safety rail along Route 72 would be beneficial.

Property
Maintenance

Nothing new to report.

Administrative
Adjudication

Trustee Lynch is currently working with Genoa on gathering information for the Village of Kingston for possible implementation. Currently the Judges hourly rate is \$150.00 and no charge for the facility. Village of Kingston ordinances will need to be changed due to the fee structure. Genoa has a 70% collection rate against fines levied with 30% going to collections.

4th Street
Well House

Trustee Ruehl inquired about invoice number 13-925 from J&L Excavating for exploration excavation on the 4th Street well. Engineer Berry explained that the leak is under the storage tank and any repairs would have to wait until spring due to the freezing conditions. Trustee Baenziger stated that contacting Baxter and Woodman on the original design of the well house would need to be done.

Full Time
Police Officer

Chief Taft stated that Officer Jason Rossi is no longer with the Kingston Police Department, his last day was 12/31/2013.
Chief Taft is currently looking at sending the police officer that is hired to the Police Training Institute which could be reimbursed by the State of Illinois leaving only travel and wages as a cost to the Village. Tentatively an April 7, 2014 date is being looked at.

Motion by Trustee Lynch, seconded by Trustee Fischer to approve the hiring of Ryan Baxa as a full time Police Officer for the Village of Kingston.

ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Lynch and Ruehl.

Nays: 0.

Absent: 1, Trustee Hengels.

Motion carried.

NEW BUSINESS:

Ogorek & Associates

Roger Wooten with Ogorek & Associates presented the board with the Annual Financial Report. Trustee Ruehl inquired as to any changes that may need to be made in the future, Mr. Wooten explained that a 20% new construction increase should be included in the tax levy. Trustee Ruehl requested that this information be sent for his review.

Ordinance 2014-01 Disposition of Village personal property Genesis directional hand held radar unit, purchased 5/20/2002, serial number GHS08374. Motion by Trustee Ruehl, seconded by Trustee Bankson to approve Ordinance 2014-01.
ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Lynch and Ruehl.
Nays: 0.
Absent: 1, Joe Hengels.
Motion carried.

Regional Planning The Board moved to re-appoint Jack Fischer to the Regional
Commission Representative Planning Commission.
Motion by Trustee Baenziger, seconded by Trustee Lynch to re-appoint Trustee Jack Fischer to the Regional Planning Commission.
ROLL CALL VOTE:

Ayes: 5, Trustees Baenziger, Bankson, Fischer, Lynch and Ruehl.
Nays: 0.
Absent: 1, Joe Hengels.
Motion carried.

COMMENTS:

Trustee Ruehl commented that currently the Village has 4 Casey's gas cards, 2 for the Police Department and 2 for Public Works. During audits of the credit card statements from September 2013 to December 2013, a discovery was made that approximately \$2800.00 in charges does not have the proper back up documentation. Possession of the physical cards cannot be 100% accounted for during that time frame resulting in an internal control issue. Additional investigation needs to be conducted and stronger policies need to be implemented.

Trustee Ruehl stated that the 1 Ton Public Works vehicle may need to have the transmission replaced.

Clerk Lauderdale brought to the attention of the Board that due to the new Concealed Carry law new policies may need to be drafted.

ADJOURNMENT

Trustee Fischer motion, seconded by Trustee Bankson to adjourn the meeting at 8:29 p.m.

Angie Lauderdale, Village Clerk

