

VILLAGE OF KINGSTON
REGULAR VILLAGE BOARD MEETING MINUTES
February 1, 2016 UNOFFICIAL UNTIL APPROVED
X AS WRITTEN OR ___ AS AMENDED BY THE VILLAGE BOARD
ON March 7, 2016.

MEETING CALL:

The regular Village Board Meeting with the Board of Trustees of the Village of Kingston was called to order at 7:00 PM by President Jim Baenziger, Monday, February 1, 2016 in the Village Board Room, at the Kingston Municipal Building, 101 E. Railroad St., Kingston, DeKalb County, Illinois.

ROLL CALL:

Upon roll call by President Jim Baenziger, the following were in attendance:

Present: 3, President Jim Baenziger, Trustees Jennifer Bankson, John Lynch and Bob Ruehl.

Absent: 3, Trustees Jack Fischer, Joe Hengels and Randy Jennings.

Also in attendance was Police Chief Gerald Taft, Public Works Director Justin Kamp, Village Engineer Kevin Berry, with HRGreen INC. and Village Attorney Kevin Buick.

AGENDA ADDITIONS OR CORRECTIONS:

None at this time.

MINUTES:

Motion by Trustee Bankson, seconded by Trustee Lynch to approve the January 4, 2016 Minutes.

ROLL CALL VOTE:

Ayes: 3, Trustees Bankson, Lynch and Ruehl.

Nays: 0.

Absent: 3, Trustees Jack Fischer, Joe Hengels and Randy Jennings.

Motion carried.

CITIZENS COMMENTS:

No comments at this time.

VILLAGE OFFICERS REPORT:

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|-------------------|--|
| Police Department | Chief Taft informed the Board that he has hired Kevin Brenz as a part-time officer. |
| Attorney | Attorney Buick advised the Board that "Open Meetings Act" training must be completed once during each term and to verify that all certificates have been submitted to the Village Clerk. |
| Village Engineer | No report. |
| Public Works | No report. |
| Village Clerk | Clerk Lauderdale informed the Board that the paperwork needed for the State Farm In-Kind Donation is in the process of being submitted for the refurbished laptops and desktops for the Village. |
| Treasurer | No Report. |

UNFINISHED BUSINESS:

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|---|---|
| Property Maintenance | Nothing new to report at this time. |
| Administrative Adjudication | Trustee Lynch and Clerk Lauderdale are working on scheduling the next informational meeting to implement the Adjudication process. |
| Ordinance 2015-04 | Trustee Lynch stated the Plan Commission had met on January 20, 2016 and have begun the process of reviewing this ordinance for any needed changes. The next Plan Commission meeting will be February 17, 2016. |
| Village of Kingston Road Repairs - Thurlby Road | Village Engineer Kevin Berry advised the Board that Performance Pipelining, Inc. will begin the sewer lining work on February 8, 2016. Traffic will be down to one lane and they will provide traffic control. |
| Illinois Municipal League Risk Management Association Property Schedule | Currently the Village Treasurer is waiting for inventory to be completed within the Police and Public Works departments. |

UNFINISHED BUSINESS CONTINUED:

Dodge Charger Repair
New Vehicle Purchase

The repair has been completed on the drive shaft. Chief Taft the EGR valve gasket now needs to be replaced. The current prices for a 2016 Tahoe is between \$43,692.45 - \$46,519.45. Some of the existing equipment currently in the Dodge Charger could be reused in the new vehicle to cut down on costs. Chief Taft would like to dispose of the vehicle.

Trustee Jennings arrived at 7:18pm.

Village Security

The Board discussed enhancements needed to provide security for the Village employees. Items discussed were keyless entry, new doors, security cameras, a night service drop box and a new service window.

Motion by Trustee Ruehl, seconded by Trustee Lynch for the expenditure of Village funds for the purchase of 2 security cameras and cables, not to exceed \$300.00.

ROLL CALL VOTE:

Ayes: 4, Trustees Bankson, Jennings, Lynch and Ruehl.

Nays: 0.

Absent: 2, Trustee Fischer and Trustee Hengels.

Motion carried.

Public Works John
Deere Lawnmower

Public Works Director Justin Kamp stated he is still waiting for an estimate on the repair of the motor from DeKalb John Deere.

Village Automation

Nothing new to report.

Village Garage Doors

Chief Taft informed the Board that the 2 overhead garage doors are in need of repair, the weather stripping needs to be replaced on the sides and top. The Board directed Chief Taft to check the pricing and report back to the Board.

NEW BUSINESS:

ICCI Invoice No.
20160110

Motion by Trustee Ruehl, seconded by Trustee Jennings to approve for payment ICCI invoice number 20160110 for services rendered October 2, 2015-December 31, 2015 not to exceed \$555.00.

ROLL CALL VOTE:

Ayes: 4, Trustees Bankson, Jennings, Lynch and Ruehl.

Nays: 0.

Absent: 2, Trustees Fischer and Hengels.

Motion carried.

Vaughn Kuerschner
Waste Management

Mr. Kuerschner introduced himself to the Village Board and gave an overview of the long standing relationship the Village of Kingston has had with Waste Management.

Village Hall Lighting

Chief Taft stated that the inside lighting needs to be replaced or upgraded, as well as the outside lights for the Village Hall. Trustee Jennings educated the Board as to the current lighting and how the lighting can be upgraded with minimal cost. New fixtures for the garage bay is between \$250.00-\$4000.00.

Illinois Office of
Tourism for DeKalb
County

Motion by Trustee Ruehl, seconded by Trustee Bankson for the expenditure of Village funds for a donation in the amount of \$250.00 to the Illinois Office of Tourism for DeKalb County.

ROLL CALL VOTE:

Ayes: 0.

Nays: 4, Trustees Bankson, Jennings, Lynch and Ruehl.

Absent: 2, Trustees Fischer and Hengels.

HRGreen Contract

Motion by Trustee Ruehl, seconded by Trustee Jennings to approve the Professional Services Contract Agreement for general engineering consulting services for January 1, 2016 through December 31, 2016.

ROLL CALL VOTE:

Ayes: 4, Trustees Bankson, Jennings, Lynch and Ruehl.

Nays: 0.

Absent: 2, Trustees Fischer and Hengels.

Motion Carried.

COMMENTS:

ADJOURN TO CLOSED SESSION:

ADJOURNMENT:

Trustee Bankson motion, seconded by Trustee Lynch to adjourn the meeting at 7:37 p.m.

Angie Lauderdale, Village Clerk